

# JOB APPLICATION LETTER

## Re : Application For Job Position Of Mechanical Engineer

Dear Sir,  
HR / MANAGER.

I Graduated a Bachelor in Mechanical Engineering from Gujarat Technological University.

As Mechanical Engineer, I have a good 4 year Experience in the Production as well as Quality Control & Assurance Dept. in Mechanical Mfg. unit.

My professional work experience as Mechanical Engineer at Hydraulic Gear Pump Manufacturing Industry. My key strengths include Effective Communication, Strong troubleshooting skills, passionate to learn and adopt new technologies and skills.

My Career goal is to obtain an Engineering position with your company as Mechanical Engineer.

My Resume provides more details on my qualifications, skills and work experience.

Please accept this letter and the accompanying resume as an expression of my interest for the Mechanical Engineer position in your organization.

Thank you for your time and consideration. I hope to have opportunity to discuss opening with you in personal as invitation to job interview.

Your Sincerely;

Er. Hardik Panchal

(+91 - 9898106978)

(hardikpanchal05@yahoo.com)

(hardikpanchal0512@gmail.com)



# Hardik R. Panchal

(B.E.) Mechanical Engineer

Looking for an organization, which can trap all my professional skills & offer a continuous Learning and provide challenging opportunities for implementing new ideas and developing skills to supplement the knowledge gained



hardikpanchal05@yahoo.com



+91 - 9898106978



A/14, Ashwamegh soc.,  
Near Gayatri School,  
Naroda, Ahmedabad,  
Gujarat, India

## TECHNICAL SKILL

• Operating & Programming Knowledge of CNC Turning Machine.

• Knowledge of Quality Inspection Instruments & Equipments.

• Knowledge of ERP System Software.

• Knowledge of Report & Documentation of Production & Quality Dept.

## LANGUAGES

Gujarati

Hindi

English

## WORK INTEREST FIELD

Production / Assembly

Quality Control & Assurance

Sales & Application

Service

## ORGANIZATION

**VBC Hydraulics** (ISO 9001 : 2015 Certified)

**Ahmedabad, Gujarat, India**

A Company Located At Ahmedabad Related with Manufacturing of Hydraulic Gear Pump.

## WORK EXPERIENCE

**(B.E.) Mechanical Production / Quality Control & Assurance Engineer**

01/08/2015 – Present

### Job Profile :

- To Operating Part Set Up & Programming of CNC Turning Machine.
- To Quality Measuring Instruments & Equipment through Inspection of Parts As Drawing.
- To Handling & Managing of Men, Machines & Materials in Mfg. Plant.
- To Detecting Malfunctions, Troubleshooting in Processes & Re-Programming Control.
- To Ensure Smooth Production by Continuous Follow up & Monitoring with PPC & SCM.
- To Prepare work on Documentation of PPAP,QAP,OEE, MSA,P-FMEA, SPC Report.
- To Implement KAIZEN Ideas, Maintaining 5S,Workshop Manage Concept on Shop floor.

## EDUCATION

**Bachelors Of Mechanical Engineer (B.E.)**

H.G.C.E. - AHMEDABAD (Gujarat Technological University)

\* **2012 – 2015**

\* **Performance - 7.53**

■ **Diploma Mechanical Engineer (D.M.E.)**

GOVT. POLY. HIMMATNAGAR (Gujarat Technological University)

\* **2009 – 2012**

\* **Performance - 7.98**