

## -: Curriculum Vitae :-

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Name : **Patel Jay Harishbhai**

Address : 1424 - Vaid ni khadki , Near Nadiadi Darwaja

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Dist : Kheda , State : Gujart , Country : India

Contact : (M) 8671878260

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### **CAREER OBJECTIVE**

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To work in an organization that provide challenges, where I can contribute my professional skills in my Engineer & Individual Career & work in organization interest.

### **PERSONAL INFORMATION**

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Date of Birth : 28/02/1995

Age : 24 Yrs

Gender : Male

Nationality : Indian

Marital Status : Engaged

Languages Known: Gujarati, English & Hindi

### **EDUCATION QUALIFICATION**

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I had completed course of **Diploma in Mechanical Engineering (DME)** From **Dalia Institute of Diploma Studies, kanera** , A Group of **Gujarat Technical University**

<b>Qualification</b>	<b>Board / University</b>	<b>Grade</b>	<b>Per%</b>
<b>Diploma Mechanical Engineering</b>	G.T.U University	CPI : 6.39 SPI : 8.00	CGPA :7.08 ACPC :8.22
<b>H.S.C.E</b>	G.H.S.E.B	Equivalency certificate	
<b>S.S.C</b>	G.S.E.B	Dist	80%

## **ADDITIONAL QUALIFICATION ( CERTIFICATES )**

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- ❖ Diploma in computer application (DCA)
- ❖ Basic computer course (BCC)
- ❖ Course on computer concepts (CCC)
- ❖ Desk top publication (DTP)
- ❖ MS-Office
- ❖ Spoken English

## **PROFESSIONAL SKILLS**

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|-------------------------|--------------------------------|
| (1) Reporting skill     | (4) Need identification skill. |
| (2) Observation skill   | (5) Leadership skill           |
| (3) Documentation skill | (6) Communication skill.       |

## **FIELD WORK TRAINING - Project work -**

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- ❖ Micro boring Atteachment

Time duration : 6 months

Description : For Micro Boring Minimum Size of Job

Company Name :- STEELFAB Engineering Co. At Vitthal Udyognagar

## **Experience**

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- (1) Company Name :- VEGA MACHINERIES PVT. LTD

Product :- manufacture submersible Bore well & open well pumps

Experience :- From 21/08/2014 To 07/02/2016

Designation : Quality control Eng. & production incharge

Profile of work :- Over all responsibility of Quality control & Production department

- (2) Company Name :- AQUA MACHINERIES PVT. LTD

Product :- Manufacture sewage submersible, Row water , Drainage Dewatering pumps

Experience :- From 23/05/2016 To 26/02/2018

Designation :- QCTC ENG. & P.D.I ENG.

Profile of work :- Over All Responsibility of Quality Control Material Test Certificate

And ISO Work & Pre Dispatch Inspector

(3) Company Name :- SABAR GROUP OF COMPANIES – Since 1975

Associate Working Company Name :- SABAR ENTERPRISES (HEAD OFFICE)

Product :- Manufacture different types of Pumps , motors , pipes & Cables

Experience :- From 12/04/2018 To Still Continue

Designation :- Technical Assistant

Profile of work :- Technical Analysis , Sales Analysis , Market Survey , Costing ,

Dealer Development, Product Development , Vendor Development

Art work finalizing (like sabar product literature, diary, calendar)

Vendor Correspondence , Visit to Branch office

### **AREAS OF EXPERTISE**

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|---------------------------|----------------------------|
| (1) Office Administration | (5) Writing Correspondence |
| (2) Technical Management  | (6) MS Office Applications |
| (3) Document Control      | (7) Quality Management     |
| (4) P.D.I Department      | (8) Dispatch Management    |

### **HOBBIES AND INTEREST**

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Help to Others , Music , Travelling.

### **DECLARATION**

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I do here by declare that the particulars of the information and facts stated herein above are true, correct and complete to the best of my knowledge.

**JAY.H.PATEL**