



Jigar Sevak

Maintenance (Project) Engineer in pharmaceutical firm

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Jigar.sevak37@gmail.com

WORK EXPERIENCE

3 Years

AGE

24

ABOUT ME

A Professionally qualified and well experienced in Project and maintenance seeking for a good opportunity in engineering departments where excellence will be the criteria for performance



Education

Bachelor of Mechanical engineering

Agnos college of technology
RKDF University, Gandhi Nagar
Bhopal , Madhya Pradesh

Graduated, Aug 2017

Marks 64%

Diploma in Mechanical engineering

S.B. Polytechnic, Savli
Gujarat Technological University
Vadodara , Gujarat

Graduated, Aug 2014

Marks 68%

10(HSC)

GSEB
Gandhinagar
Gujarat

Graduated, Mar 2010

Marks 65%



Work Experience

March 2018 – Till date.

Sun Pharmaceuticals Medicare Ltd.

Baska, Gujarat.

- Maintenance (Project) activities of utility.
- Responsibilities of all Running projects.
- Preparation of documents like URS, SAT, FAT, IQ, OQ, PQ, incident, change control, Risk assessment, Deviation.
- Approval Trainer Of all cGMP and GDP Documents.
- Managing operations related to Water System, HVAC System, Utility System.
- Experience in preparation of qualification documentation related to Water System, HVAC System, Utility System.
- Excellent communication and coordination with vendors and purchase departments for purchasing of various engineering materials.
- Accountable for documenting all the operations and presenting the same to the top management to facilitate decision-making process.
- Ensuring completion of project activities within the time & cost parameters and effective resource utilization to maximize the output.
- Procurement and spare management of all equipment.
- Procurement of consumable material.
- Attend the breakdown maintenance and preventive maintenance.
- Bill processing and Purchase requisition making activity.
- Responsible for the Planning of the shutdown works, proposal for the modifications, responsible for new project planning and execution.

- Project and documentation activity.
- New AHU installation.
- New 500 Litre Jacketed tank installation and their utilities.
- Unistate 645 Huber Chiller Installation.
- DX coil AHU revamping and reinstallation.
- Canteen renovation Project
- CNC corridor Project.
- QC lab Project.
- Documentation for new like change control, Action plan, Risk assessment, URS, DQ, IQ, OQ, PQ.



Work Experience

February-2015 – November-2015
 Krishna Engineering works, Halol
 Panchmahal, Gujarat.

- Production activities.
- To make shop floor plan.
- Carried out proper work and operation as per drawing and planning.
- Man-Power handling/in process inspection
- Handle plant and production in shift.
- Proper Work on CNC machine as per drawing.



Work Experience

March-2014– February-2015
 ABB India Ltd , Halol
 Panchmahal , Gujarat.

- Trainee Engineer (production)
- Learning and work on machine which is produce insulation kit for transformer.
- Other Responsibilities
 - Leading a team of technicians engaged in HVAC, Water system, Process and utilities.
 - Responsible for the Planning of the shutdown works, proposal for the modifications, responsible for new project planning and execution.
 - Coordinating Civil activities in entire plant premises, coordinating with fabricators for the fabrication and modification of MS / SS and GI pipelines, Coordinating with Painting works (epoxy/Enamel) Coordinating with false ceiling and insulation works and responsible for the building maintenance
 - Responsible for the procurement of Spare parts for the related equipments
 - Development of local vendors for the site emergency and coordination with sub-contractors
 - **Successfully faced WHO, USFDA Audits with the engineering staff.**
 - Responsible for the preparation total capex for the planning of new equipments & system.
 - Responsible for the Preparation of URS and data sheets and as well as responsible to plan and carry out IQ /OQ /PQ for the new equipment's



Skills

- Technical skills
- Interpersonal skill
- Leadership
- Communication skill
- Problem solving
- Ability to work under pressure



Computer Proficiency

- MS Office
- ERP Metis
- Auto CAD
- Outlook



Languages

- English
- Hindi
- Gujarati



Personal Details

Father's Name: Mr. Ketan Kumar S. Sevak
Birthday: February 26, 1995
Gender: Male

Marital Status: Married
Nationality: Indian

Declaration

I Jigar Sevak hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Jigar Sevak